

Job description

Law Lecturer (part time) & Academic Lead for Foundation Law

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| **College/School:** | The College, Swansea University |
| **Salary:** | Hourly rate of pay, £42 - £45 per teaching hour depending on experience (plus additional rate for lead duties, meeting rate and marking rate for examinations).  The post is fixed term, flexible hours for two semesters, from September 2025– May 2026. |
| **Location:** | This position will be based at Bay Campus, Swansea University. |
| **Closing date:** | 11th August 2025 |

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| **Introduction** | The College, Swansea University is a Joint Venture partnership between Swansea University and Navitas, a highly successful partnership of 14 years, founded originally as International College Wales, Swansea (ICWS). The College, Swansea University (TCSU) was launched in 2018 and, with the completion of a new academic building (October 2018) and dedicated student accommodation (January 2019), marked a new phase in this relationship.  The College sits within the Swansea University brand and delivers a comprehensive portfolio of pathway programmes which lead to both Undergraduate and Postgraduate degrees at Swansea University. The College teaches all year round, with 3 main intake enrolment points of September, January and June. |
| **Main Purpose of Post** | We are seeking an enthusiastic Lecturer who is qualified to teach foundation law modules to join our academic team. In addition, the successful candidate will be the Academic Lead for the foundation law program.  The ideal candidate will have a passion for introducing and developing students’ understanding and enquiry, possess a strong academic background, and be dedicated to creating an engaging learning environment. You will play a pivotal role in delivering foundational knowledge, guiding students in their academic studies, leading them to develop an enquiring and critical mindset, and contributing to wider college activities.  As an Academic Lead, you will work in partnership with the Senior Management of The College, with responsibility for ensuring the academic integrity of programmes within the College’s pathway portfolio. This activity supports enhancement of the student experience and improved academic outcomes. |
| **Duties and responsibilities** | **Course delivery:**   * Develop and deliver engaging classes. * Create inclusive and accessible course materials and interactive learning resources. * Employ interactive teaching techniques to foster understanding and critical thinking. * Provide academic support and guidance to students through tutorials, seminars, and workshops. * Design authentic assessments and provide constructive feedback to students to support positive outcomes. * Academic administration including moderation, assessment marking, module and programme reviews, reports for sponsored students, attendance monitoring, VLE and module maintenance.   **Academic Leadership:**   * Academic oversight of Science and Engineering pathways including proactive involvement in the development and operation of moderation of assessments and examinations. * Liaison with University Link Tutors on relevant aspects of programme design, assessment and monitoring and student transition to the University. * Coordination and review of module guides to ensure consistency across all disciplines and programme levels. * Obtain and analyse information on modules to inform the continuous enhancement of programmes. * Provide academic support to a team of Academic Teaching Staff.   **Collaborative Participation:**   * Contribute to assessment and moderation processes as required. * Assist in curriculum development and review to ensure alignment with programme learning outcomes, external benchmarks, and quality assurance processes. * Participate in departmental meetings and collaborate with colleagues to enhance overall quality and ensure adherence to minimum standards. * Contribute to student retention and progression initiatives.   **Professional Development:**   * Engage in professional development opportunities to remain current with advancements in the field, teaching pedagogy, and digital learning technologies. |
| **Person Specification** | **Essential Criteria:**  **Experience:**   * Recent teaching experience teaching one or all of the following modules:   -tort law  -contract Law  -criminal Law  - legal Research Skills.   * Teaching experience at FE / HE level * Developing teaching and learning materials. * Writing and moderating assessments. * Proven experience of working effectively across academic and professional services teams. * Coordinating modules and supporting teaching staff. * Programme evaluation.   **Qualification:**   * A minimum of a bachelor’s degree in relevant subject area. * A teaching qualification would be advantageous.   **Knowledge and Skills:**   * Demonstrated knowledge of law and legal principles. * Excellent academic administration and time management skills. * Ability to use own initiative but also know when to escalate issues/situations. * Strong communication skills and a passion for imparting knowledge. * Ability to work collaboratively within a team-oriented environment.   **Desirable Criteria:**   * Teaching qualification. * Master’s degree. * Experience of teaching international students. * Supporting learning / teaching with a widening access agenda. * Welsh speaker. |
| **Application Information** | Please familiarise yourself with The College programmes by visiting this link:  <https://www.swansea.ac.uk/the-college/>  Please send your CV and a letter demonstrating your suitability for the role in line with the above criteria to **Clair Edwards, Director of Learning and Teaching at** [c.l.edwards@swansea.ac.uk](mailto:c.l.edwards@swansea.ac.uk)   If you would like to ask any questions about this role or have an informal discussion about your suitability, please get in touch with **Clair Edwards.**  As teaching hours can vary across the academic year, a schedule of hours will be agreed with the post-holder at the commencement of each semester.  The fixed term contract will run for two semesters initially, with the potential to extend.   Please note that the role requires candidates to have eligibility to work in the UK. |