

Report of a meeting of the Animal Welfare & Ethical Review Body (AWERB) held on 4th February 2021.

Item	Issue Discussed	Action Agreed	By	Target Date
1.	REPORT OF PREVIOUS MEETING- No virtual meeting was held in October 2020. Reports and updates circulated in lieu of meeting.	NONE	N/A	N/A
2.	MATTERS ARISING- NPREC introduction as first virtual meeting held since outgoing ELH. NPREC informing members that Chair has advised of resignation. NPREC has informed the Director of Services (VCO)	NONE AGREED - New Chair to be appointed and recognition of the outgoing chair. NPREC will follow this up with the Director of Services.	N/A NPREC	N/A 01/04/21
3.	DEVELOPMENTS SINCE THE PREVIOUS MEETING			

(a)	RECEIVED – Verbal update given by NPREC regarding compliance for the last reporting period, brief update on projects, and consideration of key risks going forward and contingency planning to include the formal appointment of a Deputy NVS.	NOTED	N/A	N/A
(b)	Update with photographs received from researcher and technician on Flight Project	NOTED	N/A	N/A
4.	NACWO report RECEIVED reporting on: PROMOTING THE DEVELOPMENT AND UPTAKE OF THE 3 Rs; CSAR; and	NOTED - updates on licensing, training, professional networking and the CoS Ethics Committee. NOTED - HO and FHI inspections; - FOI requests and external interest matters; - current research; - systems infrastructure and refurbishments and technical matters.	N/A N/A	N/A N/A

		the Registrar to provide express authorisation for the appointment (agreement in principle already having been obtained by outgoing ELH)		
7.	DATES OF MEETINGS CONSIDERED – the date & time of next meeting	AGREED - that the AWERB meeting for the next session will take place via Zoom on the 1 st April 2021 at 2.30pm	N/A	N/A
8. (a)	OTHER BUSINESS CONSIDERED- the accessibility of hardcopy records held	NOTED - NPREC will look to compile electronic database of hardcopy records stored.	NPREC	N/A

End

Report of a meeting of the Animal Welfare & Ethical Review Body (AWERB) held on 1st April 2021 at 2.30pm.

Item	Issue Discussed	Action Agreed	By	Target Date
1.	DECLARATIONS OF INTEREST	NONE	N/A	N/A
2.	REPORT OF PREVIOUS MEETING-	AGREED - Minutes circulated- no amendments.	N/A	N/A
3.	MATTERS ARISING-			
(a)	NPREC updating members that NPREC is in communication with Director of Services (VCO) regarding the appointment of a new lay chair but as yet no recommendation has been made.	AGREED - NPREC will follow up with Director of Services and suggest that the University might wish to consider appointing a lay chair with a Religious/Religious Leader background - NPREC will liaise with the University's Research Integrity Manager regarding University process in appointing a lay chair.	NPREC	01/07/21
(b)	NPREC updating members that NPREC is working to create electronic records database	NOTED -	NPREC	N/A
4.	ELH/NPREC VERBAL UPDATE			

	RECEIVED –			
(a)	Verbal update given by NPREC regarding compliance for the last reporting period, brief update on projects, and consideration of key risks going forward and contingency planning.	NOTED	N/A	N/A
5.	Annual Review			
	RECEIVED-			
(a)	Verbal discussion by NIs of issues/experiences in session;	NOTED	N/A	N/A
6.	NACWO report RECEIVED reporting on:			
	PROMOTING THE DEVELOPMENT AND UPTAKE OF THE 3 Rs;	NOTED - updates on licensing, training, professional networking and the CoS Ethics Committee.	N/A	N/A
	CSAR; and	NOTED - HO and FHI inspections; - FOI requests and external interest matters; - current research;	N/A	N/A

	CARE, ACCOMMODATION AND TREATMENT OTHER	- systems infrastructure and refurbishments and technical matters. NOTED - updates on stock, accommodation and treatment matters; - care regimes in CSAR, - species-specific matters and facilities; - that there were no major issues of concern to be brought to the attention of the Group. NOTED - NACWO has received a request from the Flight Project to re-home four of the birds	N/A NACWO, NVS & NPREC	N/A N/A
7.	SPECIALIST REPORTS RECEIVED – a report from the NVS.	NOTED - that husbandry standards were felt to be good and that no issues of veterinary concern had been identified.	N/A	N/A
8.	DATES OF MEETINGS			

	CONSIDERED – the date & time of next meetings	AGREED - that the AWERB meetings for the next period will be as follows: - October 2021 meeting: 7th October 2021 at 2.30pm; - February 2022 meeting: 3rd February 2022 at 2.30pm; and - April 2022 meeting: 28th April 2022 at 2.30 pm - For the foreseeable future, it is proposed that AWERB meetings will be held via Zoom.	N/A	N/A
9.	OTHER BUSINESS	NONE	N/A	N/A

End

Report of a meeting of the Animal Welfare & Ethical Review Body (AWERB) held on 7th October 2021 at 2.30pm

Item	Issue Discussed	Action Agreed	By	Target Date
1.	REMIT, OPERATION AND KEY REQUIREMENTS	RECEIVED & NOTED ENDORSED – The associated AWERB Key Information, Operation & Requirements document for the 2021/22 session.	N/A	N/A
2.	NOTES OF PREVIOUS MEETING	Minutes circulated and AGREED	N/A	N/A
3.	MATTERS ARISING			
(a)	Minute 3 (a)	NOTED – ELH will progress the appointment of a lay chair	ELH	ASAP
4.	DEVELOPMENTS SINCE THE PREVIOUS MEETING RECEIVED – verbal reports and updates from [REDACTED] on: i) the University's two licenced projects ii) compliance iii) ASRU Change Programme- to include ASRU's new audit requirements	NOTED- ASRU's Operational Newsletter of 27/09/21 provided guidance on the new Audit requirements under the ASRU's 'Change Programme'. ACTION- Review audit guidance to benchmark and review and develop	[REDACTED] NACWO	ASAP

	iv) external interest and publicity.	processes where necessary		
5.	PROMOTING THE DEVELOPMENT AND UPTAKE OF THE 3 Rs RECEIVED – a report from the NACWO on promoting the development and uptake of the 3R's, including updates on training.	NOTED	N/A	N/A
6.	OTHER INTERNAL AND EXTERNAL DEVELOPMENTS RECEIVED – a report from the NACWO on current projects and relevant internal and external developments	NOTED -that no issues of concern had been identified.	N/A	N/A
7.	CARE, ACCOMMODATION AND TREATMENT RECEIVED – a report from the NACWO on the care, accommodation and treatment standards in relevant experimental programmes at the University.	NOTED: - updates on - care regimes in CSAR, - species-specific matters and facilities; - that no significant issues of concern had been identified.	N/A	N/A
8.	SPECIALIST REPORTS			

	RECEIVED – a report from the NVS.	NOTED - that there were no issues of concern to be brought to the attention of the Group.	N/A	N/A
9.	OTHER BUSINESS			
(a)	AWERB Survey	NOTED – that the biennial activity survey would be conducted later that term by NACWO.	 NACWO	20/12/21

End