

## SWANSEA UNIVERSITY

Notice is hereby given that there will be a meeting of the  
**Animal Welfare and Ethical Review Board (AWERB)**  
on Monday 25<sup>th</sup> March 2024 at 2.00pm.  
Venue – [REDACTED]

### Agenda

| <u>No.</u> | <u>Item Discussed</u>                                                       | <u>Action Agreed</u> | <u>By</u> | <u>Target Date</u> |
|------------|-----------------------------------------------------------------------------|----------------------|-----------|--------------------|
|            | <b>Declarations of Interest.</b><br>None                                    | N/A                  | N/A       | N/A                |
|            | <b>To consider the action notes of the last meeting.</b><br>Nothing to add. | N/A                  | N/A       | N/A                |
|            | <b>Matters arising from the action notes.</b><br>None.                      | N/A                  | N/A       | N/A                |

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|  | <p><b>To receive reports on developments and issues since the last meeting.</b></p> <ul style="list-style-type: none"> <li>ASRU revealed all establishments will be audited by October 2024. Most establishments have 3 weeks' notice for facilities audits or 3 months for full audit.</li> <li>Chair of AWERB attended a layman's forum run by the RSPCA which highlighted the importance of the 3Rs and allowed networking and learning from the other institutions how other AWERB's work. Chair thanked the University for the opportunity.</li> </ul> | N/A                                                                                                                                                                                                                             | N/A                       | N/A                          |
|  | <p><b>To consider an update from the NACWO (to include report on 3Rs, report on current projects &amp; relevant issues, and report on care, accommodation &amp; treatment standards)</b></p> <ul style="list-style-type: none"> <li>Verbal update given.</li> <li>13 PIL.</li> <li>██████ and NACWO continue to meet and NACWO and Compliance still meet to ensure we are meeting licence conditions.</li> <li>FOI's are still being received</li> <li>Discussions around non-compliance with ASRU and obligations verse best practice.</li> </ul>          | <ul style="list-style-type: none"> <li>NACWO to include a brief note within reports for 3Rs.</li> <li>NACWO to circulate examples of non-compliance to AWERB members to take a view on how to handle going forwards.</li> </ul> | <p>NACWO</p> <p>NACWO</p> | <p>Next AWERB</p> <p>TBC</p> |
|  | <p><b>To consider a report from the NVS on projects in CSAR and licenced work.</b></p> <ul style="list-style-type: none"> <li>Verbal report given</li> <li>Updates received regarding filedwork, oversight process along with any concerns.</li> <li>Mentions of standard species behaviour.</li> </ul>                                                                                                                                                                                                                                                     | N/A                                                                                                                                                                                                                             | N/A                       | N/A                          |

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|  | <b>NVS Review</b><br><i>The University's AWERB shall, on an annual basis, review the NVS job &amp; person specification, service delivery and performance, declaration of outside interests, levels of remuneration and other matters relating to the NVS position, and may make recommendations to the Establishment Licence Holder regarding the appointment, its renewal and any other proposed changes.</i> <ul style="list-style-type: none"> <li>Happy to proceed as is.</li> </ul> | <ul style="list-style-type: none"> <li>Double check with HR what the appraisal process is.</li> </ul> | Compliance | TBC |
|  | <b>Risk Register</b> <ul style="list-style-type: none"> <li>Internal audit was positive with the recommendation that an internal risk register becomes a standing item on AWERB agenda's.</li> </ul>                                                                                                                                                                                                                                                                                      | N/A                                                                                                   | N/A        | N/A |
|  | <b>Date and time of the next meeting</b> <ul style="list-style-type: none"> <li>Thursday, 13<sup>th</sup> June 2024 at 2.00 pm – agreed</li> <li>Discussed the possibility of PI attending.</li> </ul>                                                                                                                                                                                                                                                                                    | N/A                                                                                                   | N/A        | N/A |

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| D. | <p><b>Any other business.</b></p> <ul style="list-style-type: none"> <li>• Thanks to a longstanding AWERB member for their service prior to their departure from the University. The member suggested a possible replacement with ASRU experience.</li> <li>• AWERB agreed to renew our UAR subscription due to the valuable information it provides.</li> </ul> | N/A | N/A | N/A |
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