**LETTER TO BE PRODUCED ON ORGANISATION’s OFFICIAL LETTER-HEADED PAPER**

DATE

***Private & Confidential***

To whom it may concern

**Global Talent Visa - Appointments Route3: Endorsed funders**

**Statement of Guarantee for** **[insert full name of applicant]**

I write to confirm support for [NAME]’s application for a Global Talent Visa accelerated endorsement under the Endorsed funders route.

Under the terms of Appendix Global Talent of the Immigration Rules, the above-named individual will be employed at Swansea University, which is a UKVI approved institution.

I can confirm that in support of [NAME]’s application:

* The applicant will be employed as a [JOB TITLE] within the [Faculty]
* Their employment contract is continuing to [DATE], giving them at least 1 year remaining on their employment contract
* They have been awarded a grant of at least £30,000 which covers a period of at least 2 years (please see attached confirmation of this)
* The applicant is NAMED/THEIR POST IS LISTEDon the grant
* They are essential to the execution of the grant/award (brief explanation to be included)
* At least 50% of their time will be spent working on the grant/award
* The applicant independently directs, or directs under the supervision of a Principal Investigator, a unique research or innovation project. **OR** The applicant makes critical contributions to research through the provision of core technical or domain excellence, or in developing new technologies and methodologies
* They are named on the grant application **OR** There was a robust recruitment process for the above position in line with Swansea University’s recruitment and selection policy, including:
  + This position was advertised and an open competition via \*\*\*\*\*\*\*\*\*\* for the period \*\*\*\*\*\*\*\*\*\*\* to \*\*\*\*\*\*\*\*\*\*\*\*\*, in line with Swansea University’s recruitment and selection policy
  + Full shortlisting process by include positions
  + The following academic representatives from Swansea University were present on the interview panel: insert positions
  + At least two satisfactory references were required and obtained in support of the above-named applicant.

Please do not hesitate to contact [HRBP name and contact] should you require further information or verification.

Yours faithfully,

Signature

Sian Cushion

Director of Human Resources

Swansea University