**Sustainability and Climate Emergency Strategy 2020-2025 – consultees**

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| **Who** | **Where** | **Comments** |
| Rhia | * Support and admin for all
 | Rhia can check people are not receiving multiple approaches across areas and that all commitments are covered. Also to collate responses please. |
| Emily and Hayley | * SU
* Faculties and PSUs (some are identified in other peoples below so you’ll need to liaise; also some are picked out below for specifics, you’ll need to disentangle and check with others, sorry)
* *Internationalisation (MRI)*
* *Student Services*
* *Student Wellbeing*
* *ISS*
* *PSPU*
* *REIS*
* *Residential Services*
* *ESRI*
* *HR*
* *Sports and Rec*
* *Geoff P and Cos/COE*
* *SALT/Canvas*
* *Training*
* *Post Grad office*
* *Academic Services*
* Env coordinators
 | Hayley and Emily, can you coordinate between you, probably better to send together, or divvy up, rather than me do it. I’ll let you manage these. There’s a lot of overlap with Ben, Fee, Jayne etc. so you’ll need to confirm people aren’t getting multiple approaches.**So, what I mean is any travel that needs to go to all faculties, should go with other areas as a whole – via you, rather than Jayne. Same for the other areas.** You’ll have the ‘biggest’ tables to send to the biggest number of people/areas. Sorry. **Everyone needs to help out on this if you need them to support.**I would see you producing a generic list for PSUs/Faculties and then specific approaches on some areas. |
| Teifion | * Procurement/ Finance (to cover above also – see comment in Hayley and Emily)
* HR Occ. Health – Catherine Jenkins (agree with H/E who and how)
* WGES
* Procurement & Key Contractors/services (agree with H/E who and how)
* Contract owners (agree with H/E who and how)
* Catering (agree with H/E who and how)
* Pensions provider
* H&S (agree with H/E who and how)
 | Some of this you’ll need to liaise with H/E, Jayne etc. |
| Fiona | WM providerWRAP | Self explanatory, your other commitments will probably be in the main lists elsewhere |
| Ben | * NRW / SSSI Committee Grounds (most of rest of your will fall under H/E - but agree between you who and how to ensure coverage)
 | Self explanatory, your other commitments will probably be in the main lists elsewhere |
| Jayne | * First Cymru/Bus operator
* WG
* CCS
* Traveline Cymru
* Student Union (agree with H/E who and how)
* Student Services (agree with H/E who and how)
* Local Community (?)
* University Travel Plan Working Group Members
* Students (agree with H/E who and how)
* Nextbike
* Santander
* PHW
* Sustrans
* CILT
* Digital team (agree with H/E who and how)
* ISS (agree with H/E who and how)
* NPT
* Bikeability
* Cycle Solutions
* Faculties (agree with H/E who and how)
* PSUs (agree with H/E who and how)
* SLT lead
* JT (Procurement Lead)
* Legal (agree with H/E who and how)
* Finance (agree with H/E who and how)
* Key Contract owners (agree with H/E who and how)
* Students Union Digital team (agree with H/E who and how)
* EFM marketing and Communications
* Training (agree with H/E who and how)
* Welsh Translations
* LCS
* Communication dept (agree with H/E who and how)
* HR (agree with H/E who and how)
* Mental Health Charities (?)
* Marketing and Communications (agree with H/E who and how)
* TFW
* Student Services (agree with H/E who and how)
* All Faculties’ and PSPUs (agree with H/E who and how)
* Local Councillors
 | I am not convinced with many of these – I think they’re not necessarily consultees at this stage?Are you going to get approval for the commitment from student, local councillors etc., or are they people you’ll work with on the strategy/delivery. Needs some thought, maybe with H/E and Rhia. |
| Vic | * SEA (agree with H/E who and how)
* CCS
* LES
* Sustainability Award Students
* Reaching Wider
* Oriel Science
* S4
* Discovery
* LINC
* The College
* SAILS (agree with H/E who and how)
* Go Wales
* Marketing (agree with H/E who and how)
 | Self explanatory, your other commitments will probably be in the main lists elsewhere |
| Heidi | * EFM – GD/SH
* LCSB & SEF
* DPVC for Wellbeing/Wellbeing committee
 | I’ll send a list to our HoS group I think. Ill liaise with H/E. I might even send a list of most of the commitments. Greg has it already. |

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| **THEME** | **Commitments** | **Consultees** |
| **Theme 1: Climate Emergency:** **Carbon Management** | 1.1 | Scope 1 and 2: Be carbon neutral for direct emissions (scope 1 and 2) by 2035, with at least a 70% reduction by 2030 (from 2015/16). 2035 is the year required by the NUS SOS (Students Organising for Sustainability) Carbon Ranking. Our current commitment (adopted in October 2019) is “by 2040” | * SU
* EFM – GD/SH
* Finance/ Finance
* Faculties and PSUs
 |
| 1.2 | Develop the Path to Zero programme of work to achieve a 5% year on year reduction in Scope 1&2 emissions in line with the above | * Additional to above - WGES
 |
| 1.3 | Scope 3: Achieve an overall 2.5% year on year reduction in scope 3 emissions, 50% by 2035 (35% by 2030)  | * Procurement & Key Contractors/services
* Faculties and PSUs
* Contract owners
 |
| 1.4 | Develop a programme of work for defining and achieving Scope 3 sub-targets including: Long haul business travel, other business travel, staff commuting, student commuting, waste associated emissions, water use associated emissions, procurement, hospitality & catering | * Procurement
* Catering
* Internationalisation (MRI)
* SU
* Student Services
* All faculties & PSUs (or just ones with more travel? Some PSUs above already)
 |
| 1.5 | To seek certification to ISO 50001 for University Energy Management | * EFM – GD/SH
 |
| 1.6 | To seek Greenhouse Gas Protocol (GHGP) or ISO 14064 validation and verification of University’s GHG emissions accounting | * EFM – GD/SH
 |
| 1.7 | Shift cultural working norms to increase sharing of offices and hot desking, and adoption of full digital platforms to allow optimum use of available space | * ISS
* EFM
* Faculties and PSUs? (in particular learn from SoM)
 |
| 1.8 | Radically reduce products and practices with high carbon impact – including the amount of meat served – in hospitality, catering and campus shops  | * Catering
* SU
 |
| **Theme 1: Climate Emergency:** **Infrastructure** | 1.9 | 1 MW of electricity supplied from renewable wind sources at Bay Campus | * EFM – GD/SH
* Finance
* Possible even LAs
 |
| 1.10 | Further 300KW of electricity supplied from renewable Solar PV sources at Bay Campus | * EFM – GD/SH
* Finance
 |
| 1.11 | Further 1MW of electricity supplied from renewable Solar PV sources at Singleton Campus  | * EFM – GD/SH
* Finance
 |
| 1.12 | 2MW of Power & Heat supplied from Low Carbon sources at Singleton Campus  | * EFM – GD/SH
* Finance
 |
| 1.13 | Work with Welsh Government Energy Service (WGES) in developing the path to net zero carbon infrastructure plan | * EFM – GD/SH
* Finance
 |
| 1.14 | Incorporate sustainability and energy-efficiency into all new build, renovation and refurbishment projects, working with EFM Projects section to ensure sustainability opportunities and compliance obligations are considered at the early stages and throughout projects | * EFM – GD/SH
* Planning – CCS
* Finance
 |
| 1.15 | Consider minimum requirement for achievement of BREEAM Refurbishment and Fit Out (RFO) standard or RICS SKA rating associated with University projects | * EFM – GD/SH
* Finance
 |
| **Theme 1: Climate Emergency:** **Adaptation** | 1.16 | University strategic change governance contains Climate Change Adaptation and carbon reduction commitments and criteria | * PSPU
* and faculty leads
 |
| 1.17 | A scheme will be developed and adopted to part-compensate (not offset) our unavoidable scope 3 emissions considering potential verification standards (including but not limited to Gold Standard (GS), ISO14064 and GHGP | * Geoff P and Cos/COE
* Finance
* Procurement & Travel Contract owners
 |
| **Theme 1: Climate Emergency:** **Governance and Management** | 1.18 | The University will be seen as a leader in sustainability and climate change regionally, nationally and internationally as continue to pull together our sustainability story – in our operations, education, research and outreach activities; demonstrating innovation, influence and action and a more joined up approach as a university | * PSPU
* REIS
* MRI
 |
| 1.19 | We will set up a Climate and Energy Transitions Group (staff and students) with expertise in energy transformations to plan the introduction and delivery of low carbon operations on our campuses | * EFM
* All faculties & PSUs (would work with ISS come under this?)
 |
| 1.20 | Develop a budget profile and programme for scope 1&2 net zero carbon from 2035 by 2021 | * EFM
* Finance
 |
| 1.21 | Develop Faculty and PSU based scope 1, 2 and 3 targets as part of their Sustainability Action Plans (SAPs) that are reviewed quarterly and progress reported to the whole university annually through an annual management review | * All Faculties
* All PSUs
 |
| 1.22 | Improve carbon data reporting and agree SMART targets for reducing specific Scope 3 carbon emissions with relevant supply chain contractors and service providers. | * Procurement
* Estates (Tech services and Projects)
* Relevant key contract owners
 |
| 1.23 | We will become explicit and transparent about areas of our operations and work that have a high carbon impact (increasing internationalism) and ensure these areas make a net contribution towards meeting carbon targets and the UN SDGs  | * Internationalisation (MRI)
* Faculties and PSUs (Engineering - CISM, ISS)
 |
| 1.24 | The University Mission and Vision now includes Climate Change and the UNSDGS – we will work to “climate proof” University strategies and policies with targets and goals, and ensure climate and environment are embedded as these develop | * PSPU
* SU
 |
| 1.25 | Develop a method by which the University is able to consider sustainability targets by making whole life costing decisions when planning investment, grant applications, new projects and initiatives. | * EFM
* PSPU
* Procurement
* REIS – tool we are working on with David Menichino
* Faculties
* Finance
* Relevant key contract owners
 |
| 1.26 | Explore funding with University partners to enable a sequence of investments that decarbonise the energy we use (both small and large scale interventions) and enhance how we run the campus as a smart, integrated, local energy system to enable us to meet our targets | * EFM
* Finance
* Pensions provider
* WGES
 |
| **Theme 1: Climate Emergency:** **Learning, Capacity, and Skills** | 1.27 | Develop a carbon literacy toolkit, in-line with Path to Zero, to enable staff and students to reduce their impact from their own operations, their research, and the spaces they use on campus. | * SALT
* REIS
* Faculty representation
* ISS
* Estates
 |
| 1.28 | We will support and develop opportunities to educate, upskill and train all members of the staff and student population across all departments and colleges in relation to carbon management and reducing our individual and collective carbon footprint | * HR – DTS, RC
* Faculty representation
* SU
* Residential Services
* ISS
 |
| 1.29 | Explore opportunities available to develop climate emergency training packages as an online resource | * Training
* ISS
* Canvas team - SALT
 |
| 1.30 | Integrate climate emergency and carbon management commitments and aspirations into the Student Sustainability Award  | * SEA
* SU
* Student Services
 |
| 1.31 | Develop a series of learning modules as part of a University wide climate emergency outreach programme, aimed at local feeder primary and secondary schools, colleges and community groups | * Reaching Wider
* Oriel Science
* S4
* SU
* Discovery
* LINC
* ESRI
* The College
* SAILS
 |
| **Theme 1: Climate Emergency:** **Communication, Engagement and Involvement** | 1.32 | Draw on our own teaching and research to help find solutions and inspire behavioural change for our University, wider community and beyond | * All Faculties
* SU
* Campus Life
* Discovery
 |
| 1.33 | Continue to be an active steering group member of Low Carbon Swansea Bay and Swansea Environmental Forum working in partnership to develop the Climate Emergency Strategy for the Swansea Bay area | * Other members from the University on the group?
* LCSB & SEF
 |
| 1.34 | Student and Staff engagement programme(s) for Carbon reduction and wellbeing will achieve a 10% reduction in carbon emissions and be aligned to University Wellbeing Strategy. Examples of these include the SWell engagement programme (or future adaptations of the is programme), The Student Energy Project (TSEP) and Switch Off. | * SU
* Student Wellbeing
* Campus Life
 |
| 1.35 | Support Student Union societies’ extracurricular efforts in this area (e.g. Environment and Ethics, Conservation, Tree Planting and People and Planet societies) | * SU
 |
| 1.36 | Marketing the University as a key learning centre for sustainability. If we can deliver the other actions proposed here, then a step change in our marketing is required to enable us to better promote our approach to the Climate Emergency | * Marketing (MRI)
* PSPU
* SAILS and Outreach
 |
| 1.37 | Investigate the opportunities to integrate requirements for climate emergency and carbon management responsibilities and reporting requirements into job descriptions for relevant roles across the University. | * HR
* Faculties & PSUs
 |
| 1.38 | Pursue the inclusion of a sustainability and climate emergency induction as a key requirement for all new and returning students | * Faculty staff
* Post Grad office
* Academic Services
 |
| **Theme 1: Climate Emergency:** **Wellbeing and human** health | 1.39 | Achieving the Public Health Wales - Corporate Health Standard Gold and Platinum award through our commitments to maximise the co-benefits of reducing carbon emissions, climate change adaptation and improving human wellbeing | * HR – Occ. Health
* Student Services
* H&S
* Catering
* Sports and Rec
* EFM
* DPVC for Wellbeing
* Wellbeing committee
 |
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| **Theme 2:** **Our Natural Environment: General** | 2.1 | Fen orchid and strandline beetle will be reintroduced and thriving in the SSSI | * NRW / SSSI Committee
 |
| 2.2 | The key invasive species in the SSSI (Rosa rugosa, sea buckthorn, holm oak, cotoneaster and Japanese knotweed) will all be effectively managed | * SSSI Committee
 |
| 2.3 | Crymlyn Burrows will be designated as a Local Nature Reserve, valued and cherished by the University and wider community with an active and thriving network of volunteers | * NPT / SSSI Committee
 |
| 2.4 | Significant areas of both campuses will be managed as wildflower meadows supporting a thriving array of invertebrate life and prized by the University as an important asset | * EFM / Campus Services / Grounds
 |
| 2.5 | All campus development will consider the impact and opportunities for nature gain at the outset to result in net biodiversity gain, including our first use of biodiverse living (brown) roofs | * EFM / Projects / Tech Services
 |
| **Theme 2:** **Our Natural Environment Learning, Capacity, and Skills** | 2.6 | We will deliver work experience placements (Go Wales, WoW) and internships (SPIN, year in industry research internships) for students to develop skills and employability | * Go Wales
* SEA
* Faculty of Science and Engineering
 |
| 2.7 | Both targeted and informal staff training will increase knowledge and capacity | * Training
* H&S
* EFM
 |
| **Theme 2:** **Our Natural Environment Communication, Engagement and Involvement** | 2.8 | Biodiversity will continue to be a key theme within SWell and other engagement initiatives, campaigns and apps | * Env coordinators
 |
| 2.9 | We will run a programme of engagement activities for students and staff to raise awareness and knowledge of our wildlife, what we are doing to protect it and how they can get involved | * SU
* Campus Life
* Marketing
 |
| **Theme 2:** **Our Natural Environment Governance and Management** | 2.10 | Biodiversity Action Planning and Objectives and Targets (O&Ts) will be contained within both corporate and local (Faculty/PSU) Sustainability Action Plans (SAPs) as part of the EMS (ISO14001) | * All faculties / PSUs
 |
| 2.11 | Biodiversity performance will be reported as part of the annual Management Review at the Corporate Responsibility (CR) Committee via the Biodiversity Working Group (informal) and the EMS (14001) | * CR Committee
 |
| 2.12 | A dedicated SSSI Committee will continue to include members from the University, Natural Resources Wales, NPT Council, St Modwen and the Wildlife Trust | * EFM – GD
 |
| **Theme 2:** **Our Natural Environment CE -** **Mitigation** | 2.13 | Carbon storage implications and opportunities will be considered when making decisions about the development and management of University greenspace and the SSSI | * EFM / Grounds/ Projects
 |
| **Theme 2:** **Our Natural Environment CE - Adaptation** | 2.14 | We will create sustainable and resilient ecosystems is at the heart of the Biodiversity Action Plan (BAP) and SSSI management plan | * Grounds
 |
| 2.15 | Working with external partners and stakeholders will ensure that the conservation of the University estate complements and enhances the resilience of ecosystems in the city, region and beyond | * Grounds
 |
| 2.16 | Appropriate long-term monitoring will identify environmental change and guide future management of the university estate | * Faculty of S+E
 |
| **Theme 2:** **Our Natural Environment Wellbeing and human health** | 2.17 | Beach cleans, staff volunteering and other dedicated activities will form part of the Corporate Wellbeing Strategy, Wellbeing Days at both campuses and other health and wellbeing focused activity  | * Wellbeing Strategy Group
* Student Services Wellbeing – LS & MI
* HR Occ. Health – Catherine Jenkins
 |
| 2.18 | We will encourage the use of the greenspace on campus and SSSI to benefit the wellbeing of students and staff | * Wellbeing Strategy Group
* Grounds
 |
| 2.19 | We will ensure that the programme of engagement activities ties in with the “Five Ways to Wellbeing” to maximise mutual benefits | * Wellbeing Strategy Group
 |
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| **Theme 3:****Our Working Environment:****Procurement** | 3.1 | 50% Reduction in carbon emissions from scope 3 (e.g. procurement, waste, water and travel) sources by 2035 | * Procurement
* E&FM (GD/SH)
* Key contract owners
* Contractors.
 |
| 3.2 | Achievement of an full externally audited ISO20400 compliant sustainable procurement system | * Procurement
* Key contract owners
 |
| 3.3 | Waste and carbon reporting and reduction and Social Value commitments to be included in all University tenders >£25k, with commitments aligned to University Sustainability and Wellbeing Strategies | * Procurement – VC’s Office
* Key contract owners
* Contractors
 |
| 3.4 | Campus Catering will offer services that meet the Soil Association Food for Life gold standard and [Corporate Health Standard gold level](http://www.healthyworkingwales.wales.nhs.uk/sitesplus/documents/1130/Corporate%20Health%20Standard%20Criteria%20Annex%20-%20English%20Language.pdf) | * Catering
* Occupational Health
* SU
 |
| 3.5 | Campus Catering will reduce the environmental and ethical impacts and maximise the benefits of their products and services based on management data, University sustainability policies and procedures and customer feedback, and publish information for customers on the impacts of their products and services | * Catering
* Procurement
* SU
 |
| 3.6 | All staff with ABW purchasing authority will receive relevant sustainability and ethics training | * DTS
* Procurement
* Faculties & PSUs (staff who procure)
 |
| 3.7 | The University will develop a robust and publicly available ethical banking policy reported on at senior level, which mandates University dealings (financial and otherwise) only with banks that explicitly exclude finance for fossil fuel companies and projects | * Finance
* Investment committee
 |
| 3.8 | Publication of a policy on how the University will establish and monitor parity of pay, terms and conditions and pensions between in-house and outsourced contract staff | * Unions
* Procurement
* HR
 |
| 3.9 | Apply [Community Benefits](https://gov.wales/sites/default/files/publications/2019-09/community-benefits-delivering-maximum-value-for-the-welsh-pound-2014.pdf) contributing to sustainable development to all procurements irrespective of value, and reporting via the Welsh Government Community Benefits Measurement Tool on contracts over £2m where such benefits can be realised. | * Procurement
* Key contract owners
* EFM
 |
| 3.10 | Supply chain engagement process in place to review and support improvements in supplier sustainability and ethics | * Procurement
* Estates – Projects & Tech Services
* Key contract owners
 |
| 3.11 | Whole life cost considerations and actions will be built into procurement of goods and services | * Procurement
* Key contract owners
* PSPU
* EFM
* Faculties
 |
| **Theme 3:****Our Working Environment:****Environmental Management** | 3.12 | Develop guidance and support to ensure all teaching, research and outreach: is aware of and actively reduce their environmental impact; and incorporates elements relating to the climate emergency and UN SDGs, where possible | * All faculties
 |
| 3.13 | Update all University consents in conjunction with the regulators to ensure full compliance | * Faculties & PSUs
 |
| 3.14 | Continue to map all University activities to the UN SDGs for reporting purposes via the EMS, and support the development and delivery of cross-university actions  | * All faculties
* REIS
 |
| 3.15 | We will improve the reporting of key future sustainability risks and opportunities for the University and support faculties and PSUs in taking action where agreed  | * Faculties & PSUs (on reporting process/plans)?
 |
| 3.16 | Continue the roll-out of the LEAF Sustainable Labs programme to cover an increasing number of University laboratories | * Faculties (Head of Operations …plus Head of Research and Head of Teaching)
 |
| 3.17 | Incorporate up to date information into all new services contracts at a Faculty and PSU level | * Faculties (Head of Operations …plus Head of Research and Head of Teaching)
* E&FM
 |
| **Theme 3:****Our Working Environment:****Waste** | 3.18 | Retain the Carbon Trust Waste Standard accreditation for the University throughout the Strategy period | * External stakeholders
* WM provider
* WRAP
 |
| 3.19 | Continue to reduce the waste mass generated per full time equivalent (FTE) staff and student per year  | * WM provider
* Academic services – data supply
 |
| 3.20 | Increase the recycling, as well as reduction, of single use laboratory plastics  | * Faculty (eng/med/sci)
 |
| 3.21 | Increase the volume of waste prevented, reused and recycled year on year across the organisation | All PSUs and Faculties |
| 3.22 | Continue to increase the number and type of ‘hard to recycle’ waste items captured through the expansion of existing and new recycling programmes  | * EFM (agree locality of drop off stations)
 |
| 3.23 | Waste management contract renewal 2021 –new practices and new goals will be introduced alongside innovative waste and recycling solutions | * WM Provider
 |
| 3.24 | Continue to build on existing waste and recycling training available to include specialised wastes  | * Training
 |
| 3.25 | Continue to apply for applicable funding to ensure continual improvement in the University’s waste and recycling infrastructure, to drive diversion and recycling rates even higher |  |
| **Theme 3:****Our Working Environment:****Governance and Management** | 3.26 | To ensure that the Corporate Responsibility Committee receives reports to include the Climate Emergency, UN SDGs reporting and any other emerging risks and opportunities | * Faculties and PSUs (depending on reporting mechanism / if they are to contribute or be reported on)
 |
| 3.27 | To work with faculty and PSU senior management as well as key area representatives to ensure that sustainability governance is embedded within their working systems alongside H&S and Resilience, establishing their full environmental impacts and developing associated sustainability action plans | * Faculties (Head of Operations …plus Head of Research and Head of Teaching?)
* Heads of PSUs
 |
| 3.28 | To continue to use the EMS as the primary strategy and policy tool, including all hard and soft sustainability issues, and fully embedded into all areas of the University |  |
| 3.29 | Support the faculties as they are established and work with the Head of Operations to fully integrate CR requirements within the new structures | * Executive Dean PVC of Faculties
* Faculty’s Head of Operations
 |
| **Theme 3:****Our Working Environment:****Learning, Capacity, and Skills** | 3.31 | Training for staff as part of the Environmental Management System, to include waste management, legal compliance, and environmental auditor training | * DTS
* Canvas team
* Faculties and PSUs (for roll out)
 |
| 3.32 | Training opportunities provided to students involved in placements or project work as part of formal courses at the University | * Faculties Head of Teaching, Programme Directors
 |
| 3.33 | Temporary (summer) employment opportunities offered to undergraduates, postgraduates and alumni by the Sustainability Team each year | * SEA
* Go Wales
* Discovery
* Campus Life
* MRI / Faculties Employability teams
* SU
* Student Services
 |
| 3.34 | Reconfigure our Student ‘Sustainability Award’ offering in terms of making it more short course based, and look to expand the offering to non-students or as CPD | * SEA
* Go Wales
* Discovery
* Campus Life
* SU
* Faculties & PSUs (representation)?
 |
| 3.35 | Continue to deliver guest lectures on a range of University courses, and work to develop case studies with faculties around their sustainability education | * Faculties Head of Teaching
 |
| 3.36 | Work across University departments and with external stakeholders to build capacity and share best practice on sustainable operations  | * Faculties and PSUs
 |
| 3.38 | Commit time for climate emergency and sustainable activities in workloads; including inter alia, appointment of climate emergency champions, facilitating the participation of ALL staff in information events and workshops within their work areas and colleges, and respond to data and self-assessment requests | * Executive Dean PVC of Faculties
* Faculty’s Head of Operations
* Faculty CR Committees
* Environmental Coordinators
* Head of PSUs
* HR
 |
| 3.39 | Instigate citizen’s assembly-style events across campuses; engage the wider community to contribute new ideas, co-design solutions, and to encourage people to make new commitments | * Discovery
* CCS
* LES
 |
| **Theme 3:****Our Working Environment:****Communication, Engagement and Involvement** | 3.41 | Plan, publish and deliver an annual Sustainability Communication and Engagement Plan aligned to this strategy | * Marketing
* SU
* SEA
* Campus Life
 |
| 3.42 | Develop a robust social media presence with a minimum of 500 followers on each social media channel by the end of 2021  | * SU
* Student Services
* MRI?
 |
| 3.43 | Run a data visibility campaign which highlights the environmental impact of the University’s and individuals’ impact, from flushing toilets to paper use, from travel to what we eat and drink on campus | * Marketing
* SU
* Campus Life
* Residential Services
* Discovery
* Go Wales
 |
| 3.44 | Make available an online incentive and environmental footprint engagement scheme to replace the Swell App by 2022 | * Faculties and PSUs representatives
 |
| 3.45 | Establish a network of communicators internally and externally who can help amplify the work of Swansea University on the environment, sustainability, UNSDGs and climate emergency | * Marketing
* SU
* Campus Life
* Environmental Coordinators
* Sustainability Award Students
 |
| 3.46 | Deliver the project “Seventeen” in schools and colleges across Swansea to raise awareness of the UNSDGs and the role that the University plays in their achievement | * Marketing
* CCS
* SAILS and outreach
* The College
* Reaching Wider
 |
| 3.47 | Support our students to be responsible citizens and to play an active part of society, both locally and globally, and encourage engagement in projects that enhance the local area and communityContinue to be an active steering group member of the Swansea Environmental Forum, along with other private and public sector partners to enable our strategy to contribute to a more sustainable Swansea Bay area | * Campus Life
* SU
 |
| **Theme 3:****Our Working Environment: CE - Mitigation** | 3.48 | Carbon reporting and reduction commitments will be included in all tenders >£25k | * Procurement,
* Key contract owners
* Contractors.
 |
| 3.49 | Continued year on year reduction in waste, procurement and other scope 3 emissions from baseline year 2015 |  |
| **Theme 3:****Our Working Environment: CE - Adaptation** | 3.50 | The impacts of unavoidable climate change and associated weather events will be included as key risks and opportunities in the EMS at a corporate and local level | * PSPU (Risk Register)
 |
| 3.51 | Identify and record climate related events on key University systems e.g. adverse events log, E&FM Helpdesk to build awareness and measure impacts on the University | * H&S
* EFM – FM, Helpdesk
 |
| 3.52 | We will build wellbeing and resilience into the University estate through our adaptation planning to reduce the likelihood and impacts of:More frequent and severe surface water flooding – e.g. less hard standing and more greened areas for capturing and slowing the flow of waterHotter drier summers – Space for university community for recreation, cooling off, and to improve wellbeing (e.g. shade from trees and access to quality green spaces) | * PSPU
* EFM
* Faculties & PSUs
 |
| **Theme 3:****Our Working Environment: Wellbeing and human health** | 3.53 | Continue to work on the development of policies and procedures around smoking at the University, including supporting those who wish to stop | * Faculties and PSUs (Technical Operations teams / key contacts)
* HR – Occ. Health,
* H&S
 |
| 3.54 | Coordination of the next stages of Public Health Wales’ Corporate Health Standard - Gold and Platinum - Awards for providing a healthy workplace | University staff wellbeing groups |
| 3.55 | Collaborate with H&HS, HR, Occ. Health and Student Services to implement a formal system for staff, student and community based ecotherapy and sustainability engagement referrals | * SU
* Student Services
* Occupational Health
 |
| 3.56 | Coordinate community benefits to address wellbeing related objectives | * Procurement
* EFM
* Key Contract owners
 |
| 3.57 | Sustainability and wellbeing engagement programme (currently SWell) will integrate with corporate wellbeing and human health objectives for engagement | * Occupational Health
* Wellbeing Committee & Network
 |
| 3.58 | Provide formal and informal support to University staff wellbeing groups (currently Singleton and Bay staff wellbeing groups) meetings and events | * University staff wellbeing groups
 |
| 3.59 | Support the development and delivery of a University health and wellbeing annual calendar of events | * University staff wellbeing groups
 |
|  |
| **Theme 4:****Our Travel: General** | 4.1 | Continue to support and advise other employers locally and nationally on the Cycle Friendly Employer initiative, through the Swansea Bay Sustainable Travel Forum and sharing best practice | * SBSTF members
* LCS (Low Carbon Swansea)
* CTC
* WG
* CCS
* NPT
 |
| 4.2 | Maintain gold level at our next audit due in 2022 by continued engagement, communication and introduction of additional measures, including improved infrastructure and raising the level of Cycle to Work Scheme limit to enable more staff to acquire EV bikes for their commute | * SLT
* DG
* CCS
* NPT
* All Faculties
* Internal Cycle Forum
* BikeAbility
* Sustrans
* Wheelwrights
* Marketing
 |
| 4.3 |  Ensure that we have sufficient numbers of trained students and staff through the in house Ride Leader scheme in partnership with British/Welsh Cycling to run a sustainable and long-term programme of Guided Rides for students, staff and the community. Run regular rides for International Women’s Day and other national and international events | * Ride Leaders
* CCS
* NPT
* Training dept
* British/Welsh Cycling
* Local Community
* Marketing
 |
| 4.4 | Post Covid-19 crisis, work in partnership to resume and deliver a successful 24 hour bus service for our students, staff and local community and introduce improved services when it is safe and viable to do so | * First Cymru/Bus operator
* WG
* CCS
* Traveline Cymru
* Student Union
* Student Services
* Local Community
* University Travel Plan Working Group Members
* Students
 |
| 4.5 | Ensure that the Parking Strategy does not make driving solo the most attractive and affordable option and keep including our message on dissuading car travel on our web pages | * SLT
* DG
* CR(Parking Manager)
* Marketing
* Ride Leaders
* HR
 |
| 4.6 | Work in partnership with stakeholders to identify key areas and deliver more Santander Nextbike hubs to provide more active travel options. Identify funding wherever possible but at the same time ensure that any future growth does not affect the sustainability of the existing scheme | * Nextbike
* Santander
* CCS
* NPT
* WG
* TFW
* SLT
* SBATF
* Marketing
* Local Councillors
 |
| 4.7 | Work with internal partners to increase the Cycle to Work limit to encourage staff to commute actively, and opening up the possibility of making EV bikes available through the scheme. This will need the support of senior management and HR  | * SLT
* HR
* Cycle Solutions
* Marketing and Communications
 |
| 4.8 | Increase the number of onsite EV charge points on site and have a 100% ultra low emissions vehicle (ULEV) fleet | * Procurement
* SLT
* Finance
* EFM (GD)
* OLEV
* WG
 |
| 4.9 | Through close working with procurement make better use of fleet vehicles and promotion of the sustainable travel procedures to reduce the need to travel | * JT (Procurement lead)
* All Faculties
* Finance
* SLT
* PSUs
 |
| 4.10 | Promote the Travel Hierarchy and strongly encourage staff to follow it, through the newly procured travel booking services  | * SLT
* Procurement
* All Faculties
* PSPU
* Staff
* Marketing and Communications
 |
| **Theme 4:****Our Travel: Learning, Capacity, and Skills** | 4.11 | Provide students and staff with opportunities to engage with public transport operators, local authority and other partners to have a ‘voice’ as well as the opportunity to join the bus user panels set up in Wales by Traveline Cymru on behalf of Welsh Government | * All Faculties
* Students Union
* Staff
* Traveline Cymru
* Bus User UK
* CCS
* NPT
* WG
* Local Transport Operators (First) TFW
 |
| 4.12 | Continue to work with Go Wales to provide work experience opportunities for students | * Go Wales rep
* Students
 |
| 4.13 | Continue to work with students choosing sustainable travel and active travel themes for coursework and dissertations | * All Faculties
* Students
* SU
 |
| 4.14 | Continue to provide students and staff with training opportunities to become Ride Leaders | * Marketing
* Existing Ride Leaders
* GD/HS
* Training
* British/Welsh Cycling
 |
| **Theme 4:****Our Travel: Communication, Engagement and Involvement** | 4.15 | Travel will continue to be a key theme within SWell and EMS, using both to promote carbon reduction from switches to sustainable travel | * Sustainability Team colleagues
* Staff
* All Faculties
* Marketing
 |
| 4.16 | Continue to run engagement activities such as cycle roadshows, bus user and cycle user groups as well as regular travel surgeries for staff and students | * All Faculties
* Police Liaison team
* Bikeability
* First Cymru (bus operators)
* Cycle Solutions
* Marketing Team
* Staff and Student reps
* Welsh Translations
 |
| 4.17 | Continue to promote sustainable and active travel at induction and arrivals sessions | * Ride Leaders
* Students Union
* Student Services
* Marketing and Communications
* Training
* Welsh Translations
 |
| 4.18 | Continue to run annual travel surveys with both staff and students, and act on their feedback | * EM (Marketing)
* Student Union
* Marketing
* Student Comms
* Welsh Translations
 |
| 4.19 | Continue to work with colleagues within the Estates parking team to ensure sustainable and active travel measures are prioritised within the Parking Strategy | * EFM parking Manager
* EFM Customer Services team
* GD
* SLT
 |
| 4.20 | Ensure that the sustainable travel webpages provide a one stop shop for information for all our staff and students on what sustainable travel options are available to them | * EB (EFM Marketing and Comms)
* Traveline Cymru
* First Cymru
* Next Bike
* Santander
* CCS
* NPT
* WG
* Welsh Translations
 |
| 4.21 | Promote Cycle Friendly Employer initiatives locally and nationally through presentations, support and promotion of university initiatives | * CTC
* EAUC
* WG
* Internal Comms and Marketing
* CILT
* LCS
* CCS
* NPT
* Sustrans
* Welsh Cycling
 |
| **Theme 4:****Our Travel: Governance and Management** | 4.22 | Sustainable travel targets (local and international) will be contained within both corporate and local (faculty/PSU) Sustainability Action Plans (SAPs) as part of the EMS (ISO14001) | * EMS Colleagues
* HS
* Procurement
* Finance
* SLT
 |
| 4.23 | Active travel and sustainable travel form an important part of the Corporate Health Standard activities, and are measured as part of the standard | * Sustainability team lead for CHS
* PHW
* WG
* CCS
* NPT
* Bikeability
* Cycle Solutions
* Faculties
* PSUs
* SLT lead
 |
| **Theme 4:****Our Travel : CE -Mitigation** | 4.24 | Covid-19 has reduced the reliance on car travel and encouraged digital alternatives to attend meetings. Zoom and Teams meetings are now a daily part of our working life, and those that have had to travel have been encouraged to choose active travel in the first instance. Through communication, engagement and promotion of the sustainable travel procedures as well as travel plan measures we can reduce the switch back to single occupancy car travel | * Digital Team
* ISS
* Training
* All Faculties
* PSUs
* SLT
* Marketing and Communication
 |
| 4.25 | Public transport use has been discouraged by UK and Welsh Government to reduce transmission of Covid-19. Actively communicating and engaging with students and staff will be necessary to promote public transport use in a post-Covid 19 world. This will include regular bus surgeries, negotiation of the best deals on bus/rail tickets and running regular travel surveys | * All Faculties (reps)
* Traveline Cymru
* WG
* CCS
* NPT
* TFW
* Bus Users UK
* TFW
* First Cymru (Local Bus Operators)
* Marketing Comms (EFM)
 |
| 4.26 | Work with Colleagues in Procurement to ensure scope 3 emissions through greyfleet are reduced through new policies and schemes such as the new vehicle hire procedures and Business Travel Policy | * JT (Procurement Lead)
* Legal
* Finance
* SLT
* Key Contract owners
 |
| 4.27 | Work with researchers on new initiatives such as Active Travel Hubs with sustainable power sourcing for charging EV bikes, lighting, etc. | * Academic/Research Project Manager
* WG and other grant funding providers
 |
| **Theme 4:****Our Travel: CE - Adaptation** | 4.28 | Covid-19 has forced an adaptation to more online working, and a requirement to find new ways of communicating with our students and staff. Some online platforms have proved useful in getting messages across and we will continue to use these | * Digital team
* ISS
* Students Union Digital team
* EFM marketing and Communications
* Training
* Welsh Translations
 |
| 4.29 | Use of videos, SWell and online chat have provided more opportunities to encourage conversation to answer queries, provide support and ask questions, which will be used to promote car sharing and other initiatives when appropriate | * Digital team
* ISS
* Students Union Digital team
* EFM marketing and Communications
* Training
* Welsh Translations
 |
| **Theme 4:****Our Travel: Wellbeing and human health** | 4.30 | Reducing car travel and promoting sustainable travel options will provide well documented health benefits as a direct result of cleaner air | * PHW
* Sustrans
* Internal papers and research
* CILT
* LCS
* WG
* SLT Lead
* Communication dept
 |
| 4.31 | Promoting active and sustainable transport over the alternatives will enhance the staff and student experience (and shape future travel choices), and contribute to better physical and mental health, as well as reducing staff sickness | * PHW
* Sustrans
* CILT
* HR
* Mental Health Charities
* Marketing and Communications
* SU
* WG
* CCS
* NPT
* Traveline Cymru
* TFW
* Student Communications
* SLT
* Student Services
* All Faculties’ and PSUs
 |