

Strategy Committee Terms of Reference

Name	Sustainability Strategy Committee
Purpose of the Board	<p>The role of Sustainability Strategy Committee is to -</p> <ul style="list-style-type: none"> develop and deliver the Sustainability Strategy and associated implementation plan in accordance with the remit below provide strategic oversight and delivery of strategy, policy and procedures on matters relating to Sustainability Strategy.
Remit of the Board	<ul style="list-style-type: none"> Develop Sustainability Strategy Committee - the Objectives, Goals, Strategic Themes, Measures and KPIs Review and recommend for approval strategies, policies, procedures and programmes of work in support of the University's Sustainability ambitions and commitments Agree Sustainability Strategy Committee with SLT Develop the implementation plan that will deliver the strategy's Objectives and Goals in collaboration with Faculties, key stakeholders and resource holders across the institution Monitor and review the performance of the strategy against its Objectives and Goals Identify and mitigate risks and issues that could impact the successful delivery of the strategy's Objectives and Goals Horizon scan - consider the external and internal factors that may affect the delivery of the strategy or identify opportunities to change the strategy Developing, and supporting the cultivation of, relationships with external strategic partners that can be leveraged (for funding or otherwise) to achieve the Objectives and Goals of the strategy Advise SLT on potential changes to the strategy or associated projects/initiatives Recommend projects/initiatives for approval through formal governance (i.e. Business Planning or SOPB) Liaising with Faculties and PSUs to embed strategies into business plans Act as champions for the strategy and associated projects/initiatives Ensure that Faculty ambitions and targets are represented
Authority (Decisions the Board can make)	<p>The committee has the delegated authority to vary its approved OGSM Implementation Plan subject to,</p> <ul style="list-style-type: none"> The cost, resource, and change impact of said variations being constrained to the chair of the board's line(s) of functional accountability, The variations being in accordance with the University's Schedule of Delegation and Schedule of Financial Limits. <p>Such variations must be reported to SLT at the next available meeting.</p>
Reports to	<ul style="list-style-type: none"> SLT
Reports in	<ul style="list-style-type: none"> <sub-strategy>
Inputs (Information In)	<ul style="list-style-type: none"> Action Tracker Implementation Plan (OGSM portfolio template) Strategy Risk Register Operational information e.g. performance metrics, KPIs, qualitative information Reports Presentations
Outputs (Information Out)	<ul style="list-style-type: none"> Implementation Plan (OGSM portfolio template) Strategy Risk Register Recommendations to SLT

Board Membership	<ul style="list-style-type: none"> • SLT member or nominated representative (Chair) • Faculty representatives • PSU representatives • Subject Matter Experts (Internal and External) – as required <p><i>Please see membership details below</i></p>
Agenda	<ol style="list-style-type: none"> 1. Horizon scanning – external changes (PESTLE) 2. Updates on internal performance and changes 3. Review the OGSM <ol style="list-style-type: none"> a. Overall Portfolio Performance b. Projects/Initiatives – by exception c. Risks/Issues 4. Discussion and recommendations - Is the strategy and initiatives still fit for purpose?
Frequency of meetings	<ul style="list-style-type: none"> • Quarterly
Quorum	<ul style="list-style-type: none"> • <Group or Committee specific>
Review	<ul style="list-style-type: none"> • ToR and membership to be reviewed annually

Membership Details

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| • COO/Registrar (Chair) | Niamh Lamond |
| • PVC Research (Deputy Chair) | Prof Helen Griffiths |
| • Student Union President / FTO | Katie Phillips |
| • Director of Estates and Campus Services | Greg Ducie |
| • Sustainability Manager | Teifion Maddocks |
| • FSE (Head of Material Science & Eng) | Prof Dave Worsley |
| • ADE FMHLS | Prof Phil Newton |
| • Director of Finance / FM | Sarah Jones / Simon Davies |
| • Director of Procurement | Richard Milligan |
| • Planning and Strategic Projects Unit | Andrew Jones |
| • Climate Emergency Education programme | Phil Brophy |
| • Faculties nominate academic or PS Member: | |
| ○ FHSS | Dr Fern Davies |
| ○ FMHLS | Greg Barber |
| ○ FSE | Jenny Baker |
| • Union representative(s) | Alternates between Unions. |